



SARAS 5.0

School Affiliation Re-Engineered Automation System



LETTER DETAILS

NO : CBSE/2730791/US-00331-2425/2024-25/

Dated: 02/05/2024

**The Manager,
NOTRE DAME SCHOOL VPO KAIR NAJAFGARH DELHI
NOTRE DAME SCHOOL,VPO KAIR NAJAFGARH DELHI,
DELHI,SOUTH WEST DELHI, 110043
(M: -9643654645)**

SUBJECT: - UPGRADATION TO SENIOR SECONDARY LEVEL - REGARDING.

Ref : Application No.: - US-00331-2425 DATED: 27/07/2023

Sir/Madam,

This is with reference to school application on the subject cited above. I am directed to convey the approval of the Board for Affiliation i.e Upgradation to Senior Secondary Level as per details given below :

Affiliation No used as User ID for both OASIS and LOC/Registration System	2730791
School No	25373
Affiliated for	Senior Secondary School Examination Class 1 to 12
Category	Upgradation of Affiliation
Period of affiliation	01.04.2024 to 31.03.2029
Year and Month From which admission can be taken in Class-IX/XI	1 April,2024
Year and Month in which first batch of Class-X/XII will appear in board examinations	1 April,2026

Sl. No.	The school is directed to ensure that :
1	The total number of sections of Bal Vatika shall be restricted to 06 (two sections each in Bal Vatika I, II & III respectively). The total number of sections of the school from class I to XII shall be restricted to 27 of which not more than 1/3rd sections may be used for

	senior secondary classes. The optimum number of the students shall be restricted to 40 in each section. Further, increase of sections shall be subject to specific approval of the Board on the basis of the request of the school as per affiliation bye law and availability of class rooms of greater than 500 sq ft dimension.
2	There is variation in the land area, in the online application school has filled the land area as 12140, which is modified by IC as 20234 sq mtrs of land. However, as per land certificate (which is not in the format i.e. appendix – X), 20234 sq meter of land is owned by “Patna Notre Dame Sisters Society” however school is situated on 8093 sq mtrs of land. With regard to above, the school has submitted email along with complete land documents and notarized affidavit citing that school is situated on 20234 sq mtrs, out of which 8093 sq mtrs of land is for school building and 12140 sq mtrs for play area. Thus, the school is required to obtain renewed land certificate in the format i.e. appendix – X as prescribed in circular no. 12/2022 with complete / corrected details within 03 months and submit in the compliance.
3	The school is required to appoint Special educator and counselor within 03 months and submit the appointment letter with educational qualification in the compliance.
4	The library is undersized and it does not have separate reading space for staff. Thus, the school is required to shift the same in bigger room with minimum size of 112 sqm and create separate reading space for the staff within 03 months and submit the compliance.
5	The composite science lab does not have water and gas connection in the workstation and safety feature such as fire extinguisher and exhaust fan. Thus, the school is required to upgrade the same in light of Board’s SoP within 03 months and submit the compliance.
6	The school is required to construct the ramp at the ground level and ramp / lift to access upper floors for CwSN as per provision laid down in RPwD Act and Board’s guidelines within 03 months and submit the compliance.
7	The school has converted regular cubicles into CWSN toilets, but they are very narrow and there is no room for a wheelchair/walker to navigate. Thus, the school is required to construct the CwSN toilets separately for boys and girls on each floor with sufficient space for easy movement of the wheelchair as well as handrail on both side of toilet seat (fixed and movable) and proper permanent signage (on the cubicle indicating the floor number) as per norms of RPwD Act and board’s guidelines within 03 months and submit the compliance.
8	The school shall conduct training of its teachers with CoE Delhi East within 03 months and submit the compliance.

Compliance of the above mentioned points shall be submitted within 03 months on the SARAS Portal. Failure to comply within the prescribed time shall invite financial penalty @ Rs. 50,000/- every month until compliance is submitted and shall debar the school from filling the registration and LOC of students class IX to class XII , as the case may be.

The approval of the Board as mentioned above, is subject to the following conditions:-

1. The school shall be responsible for its genuineness of the documents/ data/ information uploaded by the school. In case of any discrepancies, action will be initiated against the school as per Affiliation Bye -Laws-2018.
2. The school shall follow the RTE Act, 2009 and instructions issued thereon by the CBSE/Respective State /UT Govt. from time to time. The school will also abide by the conditions prescribed, if any, by the State Government concerned.
3. The School shall apply online for extension of affiliation along with the requisite fee and other documents as per Rule 10.3 of Affiliation Bye Laws.
4. The school shall go through the provision of Affiliation and Examination Bye Laws and subsequent amendment therein as well as circulars and guidelines /instructions issued by the Board time to time and keep a copy thereof for reference purpose and is also advised to regularly visit CBSE websites i.e., <http://cbseacademic.nic.in/> & <http://cbse.nic.in/> for updates.
5. The school shall renew mandatory certificates from time to time.
6. The school shall be solely responsible for any legal consequences arising out of the use of school name/logo/society/trust or any other identity /activity related to running of school affiliated to CBSE. All legal expenses incurred by the Board, if any, arising out of these circumstances, shall be borne by the school.
7. Concerned Regional Office is requested to create new email id of school as per direction issued by controller of examination. This E Mail ID is used for communication with CBSE only.
8. The school shall not remove the documents and videography links in the mandatory disclosure section of its website.
9. The school shall follow the SOPs of the Board for its Laboratories, Library and sports facilities issued by the Board vide circular no 11 dated 04.10.2022.

If the compliance is not submitted within the stipulated 3 months, the Board may enhance the penalty amount and debar the schools from filling up registration/LOC details of students of classes IX to XII, as the case may be, in the next academic session i.e. 2024-25.

DEPUTY SECRETARY/JOINT SECRETARY (AFF.)

This is an electronically generated document. It does not need any signature.

To verify the authenticity of the document, please visit

(<http://www.saras.cbse.gov.in/saras/AffiliatedList/ListOfSchdirReport>).

PRINT